ANNUAL STATEMENT OF THE NEEDS OF LITERATURE DEPARTMENT.

MARCH 3, 1903.

I. **Prayer Calendar 1904.**

The stock of ten thousand calendars for 1903 will probably be exhausted by the end of this month.

II. **List of Topics and Sub-topics for 1904.**

III. **Question Exercises.**

The Foreigners
The Treasury
What is Home Mission Work?
(A leaflet showing how our work differs from local church work and how societies are first responsible for it.)

IV. **Praise Service 1904.**

V. **Service of Humiliation and Prayer.**

VI. **Leaflet on Annual Services of Prayer and Praise.**

This should incorporate the resolutions adopted at the Decennial meeting of the Woman's Executive Committee of Home Missions and explain just how and why such meetings should be held. It should also give briefly the history of these movements from their beginnings.

VII. **Poems to Enclose with Praise Meeting Invitations.**

VIII. **Leaflets describing Child-life among the Alaskans, Indians, Mexicans, Porto Ricans and Cubans.**

IX. **Map-Talks on Mexican, Porto Rican and Cuban fields.**

X. **Narrative Leaflets.**

We especially need a dozen or twenty good new narratives. Thank-offering, self-denial, Alaskan, Indian, Mexican and other stories illustrating any phase of either field or society work.

XI. **One-syllable Narratives for Children are much needed.**

(Our stock of narrative leaflets is running so very low that we have really nothing to offer the best working societies who use our literature faithfully.)

XII. Some years ago Rev. D.E. Finks prepared a pamphlet entitled "Significant Facts and Figures" the figures for which were based upon the census of 1890. A revision of this publication based upon the results of the last census would be greatly appreciated by our constituency.

XIII. Home Mission Studies for Young People's Study Classes- on Mexicans, Mountaineers, and Cuba and Porto Rico.

XIV. Historical Leaflets on Mountain People of the South.

XV. Leaflet giving reasons, other than those found in the Bible, for believing in Home Missions.
(This was especially requested by Mrs. J.D. Burrell of Brooklyn last spring at our annual meeting.)

XVI. Baby Band Certificate.

XVII. Leaflet on Organization, Conduct, and Work of a Baby Band.

XVIII. Home Mission Prayer Cycle for Young People's Societies.

XIX. Illustrated mailing card suitable for use either as souvenirs or for invitations to missionary meetings. If published without the imprint of our Woman's Board they will sell readily to other organizations.

XX. Large Charts printed in colors either on cards or muslin for use in junior societies and bands.

These might be diagrams, comparative statement of illustrations to catch the eyes and minds of children and thus aid junior leaders to present their work. If printed on muslin such charts could be loaned or rented from the office. These are especially needed in Sunday school work.

XXI. Calendar of Year's Work for Woman's Local Home Missionary Society.

This leaflet should be a brief outline of work for a woman's home missionary society for one year. It should plan the society's work month by month, should state proper times for the collection of subscriptions, the distribution of envelopes, the taking of special offerings, when to hold praise meetings, the service of Humiliation and Prayer, etc., etc.

MINUTES OF ANNUAL CONFERENCE OF PUBLICATION COMMITTEE.

MARCH 3, 1903.

Mrs. Walker called the meeting to order and led in an opening prayer. There were present: Mrs. Walker, Mrs. James, Mrs. Allen, Mrs. Pingry, Miss Meeker, Mrs. Finks, Mrs. Burnham, and Miss White.

Minutes of last annual meeting read and approved.

Mrs. Walker told of the work which had been done during the year; almost everyone had responded to the requests made, as suggested in last year's report.

The annual statement of the needs of the Literature Department for the coming year were then taken up item by item.

I. Prayer Calendar 1904. Upon motion the same committee that had prepared the calendar for 1903 was appointed. This committee was Mrs. Parsons, Mrs. Burnham, Mrs. Allen.

II. List of Topics and Sub-topics for 1904. This is prepared by the two Boards in conference; and upon motion Mrs. Finks was asked to represent the Woman's Board.

III. Question Exercises.

(a) Foreigners. As Miss Finks has so recently prepared a most excellent study on this subject, it was voted that she should be asked to prepare this Question Exercise.

(b) The Treasury. Upon motion it was voted to request Miss Lincoln to prepare this leaflet exercise.

(c) Mrs. F.S. Bennett was asked to furnish a question leaflet emphasizing that local societies should be loyal to the Woman's Board and are responsible first to it.

IV. Praise Service 1904. Miss White was asked to prepare this.

V. Service of Humiliation and Prayer. Upon motion it was voted to ask Mrs. Walter Radcliffe to prepare this service, and Mrs. James requested that John Calvin's Prayer should be inserted.

VI. Leaflet on Annual Service of Prayer and Praise. Miss White was asked to prepare this in connection with the Praise Service mentioned under #4. Mrs. James urged reasons for national praise should be expressly emphasized, such as our position among the nations and the wonderful opportunities we have to evangelize the alien people who live among us.

VII. Poem to enclose with Praise Meeting Invitations. It was unanimously carried that Mrs. James should write this poem.

VIII. Leaflets describing Child-life among the Alaskans, Indians, Mexicans, Porto Rico, and Cuba. This was not particularly dwelt upon.

IX. Map-talks on Porto Rico and Cuba. Dr. McAfee was requested to continue the preparation of these leaflets.

X. Narrative Leaflets. Not discussed.

XI. One-syllable Narrative Leaflets for Children. It was moved to ask Miss Childs to prepare a leaflet to meet this need.

XII. Mr. Finks was asked to revise his pamphlet entitled "Significant Facts and Figures" and bring it up to date.

XIII. Home Mission Studies for Young People's Study Classes. This was passed without action.

XIV. Mrs. Tracy was asked to prepare an historical leaflet on the work among the Mountain People.

XV. A leaflet giving reasons other than those found in the Bible for believing in Home Missions. It was unanimously decided to ask Dr. Howard Agnew Johnston to prepare such a leaflet.

XVI. Baby Band Certificate. Mrs. Walker said this was now in course of preparation.

XVII. A Leaflet on Organization, Conduct, and Work of a Baby Band. As Mrs. Finks knew of a band that was very successful she was to communicate with the leader who organized it, hoping to call out the necessary information for such a leaflet.

XVIII. Home Mission Prayer Cycle for Young People's Societies. The committee did not think this necessary as we have our Prayer Calendar and Praise Service, and thought it not wise to make this distinction between auxiliaries and young people's societies.

XIX. Mrs. Walker and Mrs. Finks were asked to provide the illustrated mailing cards.

XX. Large Charts printed in colors either on cards or muslin for use in Junior Societies and Bands. Miss Rue was asked to prepare such charts.

XXI. Calendar of Year's Work for Local Home Mission Societies. This was given to Miss Meeker and Miss Rue to prepare.

Mrs. Walker then brought the attention of the committee to the catalogue of publications. A request has been received from the Board of Home Missions that inasmuch as the Literature Department is a joint department of the two Boards the catalogue should include the publications of both Boards, and should bear the seal and imprint of each. After a warm discussion this was conceded and Mrs. Pingry was delegated to present the action at the Boards' conference the next day.

The meeting then adjourned.